



Colchester Sewer and Water Commission

Minutes of the May 12, 2016 Regular Monthly Meeting

And FY 2016-2017 Sewer and Water Operating Budget Public Hearing

Municipal Office Complex
Colchester, Connecticut

Members Present: S. Coyle, R. Peter, T. Hochdorfer, M. Cross

Members Absent: R. Silberman

Others Present: J. Paggioli (Public Works), Stan Soby

Public Hearing Portion:

1. **Call the Public Hearing to Order:** - Chairman Coyle called the Public Hearing to Order at 7:03 p.m. . The Public Hearing to gather public comments on the Proposed Colchester Sewer and Water Commission Fiscal Year 2016-2017 Operating Budgets. The expenditure portion of the Water section of the budget is set at \$951,127 and the Sewer section of the budget is \$927,550. The represents a 1.5% increase upon the water use rates and a zero percent increase upon the sewer use rates.
2. **Public Comment:** No members of the public attended or submitted comments.
3. **Hearing Closed:** Motion was made by R. Peter and seconded by T. Hochdorfer to close the Public Hearing. Motion passed 4-0. Chairman Coyle adjourned the Public Hearing at 7:05 p.m.

REGULAR Meeting Portion

1. **Call to Order-** Chairman Coyle called the meeting to order at 7:06 p.m.
2. **Approval of the Sewer and Water Commission March 9, 2016 Regular Monthly Meeting Minutes** – Motion to approve the minutes of the March 9, 2016 Regular Monthly Meeting Minutes as submitted, by R.Peter, second by T.Hochdorfer; Motion approved 4-0.

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3. Citizen's Comments - None

4. Subcommittee Reports

A. Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other
Transfers – None.

Monthly Financials – Discussion.

Quarterly Billing –As of 4/30/16 we have collected 92.55% of the projected budget and we have billed out 100.6% of the “projected” FY 15-16 budget.

Disputes: None

5. Water Activities

A. Water Activities Report – March & April

- 1) Service Work: Mark outs (sewer along airline trail work force main & Lake Hayward Road), Samples, Finals. Profiles, Service Calls, Quarterly Readings, respond to 3 customers complaint issues.
- 2) New Developments. 95 Linwood Avenue cross-connection survey prior to C.O.'s , Northwoods, Settlers Green Research.
- 3) Water Hauling – Continuing.
- 4) Well 4 –Issue with pump shaft. On Hold.
- 5) Staff finished FY16-17 Budget.
- 6) Well 3A – RFP Development Engineering Services Work – Sanitary Backflow valve installation and drop manhole repair, Floor Drain issue (resolved). Test Results.
- 7) Main breaks: 0
- 8) Snow Operations (March)
- 9) April Hydrant and Main Flushing Completed
- 10) Plant generator gasket leak repair.
- 11) Aeration Tower Fan motor bearing assembly, Repaired April.
- 12) Annual Consumer Confidence/Water Quality Report completed –mailed in April Bill.

Mr. Paggioli mentioned that in the next month that the cross connection inspection for the system is required to be conducted and this being the 5th year, all customers subject to the State of Connecticut DPH regulation would be required to be inspected. The Commission advised that a warning/explanation letter would be a good means to make the customers subject to inspection aware of their obligation for inspection. Mr. Paggioli agreed and will have the letters prepared and sent prior to the commencement of the inspections.

B. Water Projects Status –

- 1) Budget submitted. Review of AlphaQ, various building permits, Settler's Green, Hydraulic Considerations.

6. Sewer Activities

A. Joint Facilities Report – March meeting brought the J.F. Committee up to date on PCB remediation issue of former tank.

B. Sewer Activities Report – No unusual activity with Colchester Collection system.

C. Sewer Projects Status – RDT Project. Further testing indicated that there were no other paint samples on the tank that tested positive for PCB. The March meeting an issue regard a potential cost extra for concrete infill was brought up. The former tank was only anchored by a poured concrete curbing, and the new RDT will require a level surface to ensure centrifical forces are stabilized when the unit is in operation. Management will determine the extra cost and proceed.

7 **Old Business**

A) RFP 2015-16 Engineering Services Well 3A Project – Wetland delineation completed, geo-probe of environmental review conducted. Results indicated no VOC with exception of one probe with small piece of asphalt within sample fill. . Sanitary drop manhole required repair of the drop within the manhole, and the sewer lateral backflow check valve has been designed for installation April Check valves installed. Survey Field Work completed,

B) FY 2016-2017 Water and Sewer Operating Budget-See package. Highlights: Water; a 1.5% increase of water use fees. Adequate Capital Funding and contingency. Sewer; Use of Fund balance for vehicle purchase and operational expenses only included. Capital Expenses at Joint Facility to be addressed after from existing Capital Funds, no rate increase proposed. (Following the Public Hearing with no public comment made, the Commission approved to forward the Budget forward for adoption to the Board of Selectmen) **Motion was made to recommend for adoption, to the Board of Selectmen the FY 2016-2017 Sewer and Water Operating Budget as presented at the Public Hearing dated 5-12-2016. The expenditure portion of the Water section of the budget is set at \$951,127 and the Sewer section of the budget is \$927,550. Motion by R.Peter, second by T.Hochdorfer, Motion passed 4-0.**

8 **New Business –**

A) Discussion of Settler's Green Force Main on Route 16. – The Settlers Green proposed mix use development required as part of its approval the installation of a pump station (private) and force main running approximately 1500 feet within Lebanon Avenue (Conn. Route 16). Town approval P&Z was granted in 2009. The premises has already been included within the sewer service area of the town. Notes clearly listed on the plans indicate that the force main will require the Town and State of Connecticut Department of Transportation approval. The developer has applied to ConnDOT and DOT will not approve a private force main within the state right of way. A sample of a working draft of the Portland WPCA and St Clements agreement was included within packet. Discussion occurred to pursue if the Commission wishes to allow for an agreement similar to Portland WPCA has with St. Clements for their new force

main or other alternative. Regard for protection of the existing rate payers in relationship to long term maintenance issue. Mr. Charlie Dutch and Mr. Rodney Goldberg were present in regard to a potential project located to the northeast of the site. The Commission inquired with regard to potential issues involving pump station maintenance and force main financial obligations. In general, with specific agreement language crafted to protect the rate payers and Town, the Commission would generally be in favor of allowing for the force main ownership of the force mains from these two properties located within the State Right of Way only. Final recommendations would have to be determined upon design and agreement document creation and review. At which point the issues would be required to be recommended to the Board of Selectmen, since the Board is the WPCA of the Town of Colchester.

9. **Executive Session** – Pending Legal Issue. Motion was made to enter Executive Session by R. Peter, seconded by T. Hochdorfer and to invite Mr. Paggioli, Motion Passed 4-0. The Commission entered session at 8:15 p.m. The Commission exited Executive Session at 8:25 p.m.
Motion was to Appropriate \$12,500.00 from the Water Capital account in order to settle all claims in regard to extra work conducted by Marcel Payuer in regard to the Elmwood Heights Tanks Recoating project and to obtain a release from Marcel Payuer for any and all past or future claims in regard to the completion of the project and extra costs claimed. Motion by R. Peter, seconded by M.Cross. Motion passed 4-0.
10. **Adjourn** - Motion to adjourn, by T.Hochdorfer , second by R.Peter ; Motion approved 4-0. Chairman Coyle adjourned the meeting at 8:29 p.m.

Respectfully submitted,
James Paggioli, L.S.